



**RICHMOND GATEWAY THEATRE SOCIETY  
ANNUAL GENERAL MEETING AGENDA  
TUESDAY, 18 NOVEMBER 2025 @ 6:30 PM  
GATEWAY THEATRE**

- 1.0 Call to Order**
- 2.0 Land Acknowledgment**
- 3.0 Proxies**
- 4.0 Approval of Agenda – Motion**
- 5.0 Adoption of Minutes of November 13, 2024 Annual General Meeting – Motion**
- 6.0 Leadership Reports**
- 7.0 Financial Reports**
  - 7.1 Presentation of Audited Financial Statements and Auditor's Report – Motion
  - 7.2 Appointment of Auditors – Motion
- 8.0 Nominating Committee's Report**
  - 8.1 Presentation of Nominating Committee Slate – Motion
- 9.0 New Business**
- 10.0 Closing Remarks**
- 11.0 Adjournment**



**A STAGE FOR RICHMOND**

Registered charity: #11911 8875 RR0001

## **Summary of Motions**

| <b>Item</b> | <b>Motion</b> |
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| 3.0 | Motion: That the agenda be approved.                                                                                                                                           |
| 4.0 | Motion: To adopt the minutes of the November 13, 2024 Annual General Meeting as circulated.                                                                                    |
| 7.1 | Motion: That the audited financial statements of the Richmond Gateway Theatre Society as at June 30, 2025, and the auditor's report be adopted as presented to the Membership. |
| 7.2 | Motion: That the Bluefish Group be appointed as auditors for the Richmond Gateway Theatre Society for the 2025-2026 season.                                                    |
| 8.1 | Motion: To elect the slate of Wendy Leong, Kali McAndless, Debbie Musil, Jennine Punzalan, Brendan Wing, and Neil Ma to the Board of Directors.                                |



**Richmond Gateway Theatre Society Board  
2025 Nominating Committee Slate for Board Membership**

**Wendy Leong** has a strong background in finance and governance, with over 20 years of experience in investment management for a Vancouver-based venture capital firm. She is deeply committed to community service, most recently as board chair for a society dedicated to supporting children and adults with disabilities across BC and Yukon. Also, Wendy actively contributes to the CPA community as an ambassador, fostering community engagement. As a lifelong patron of the performing arts in Metro Vancouver, Wendy is passionate about supporting local arts organizations. Her enthusiasm for theatre and the performing arts inspires her dedication to creating inclusive and vibrant cultural experiences for our community.

**Kali McAndless** is a marketing designer with extensive experience in global visual communication and brand strategy. She combines creativity and strategic insight to craft cohesive brand systems and impactful design solutions. A lifelong supporter of the arts, Kali nurtured her passion for creativity and theatre as a student at the Gateway Academy, where she studied for many years. She has served on the Board for the past six years and remains deeply committed to Gateway's growth and success. In addition to her board work, she volunteers with Girl Guides of Canada, mentoring youth in leadership and community development.

**Debbie Musil**, FCPA, FCMA, is a recently retired instructor from the Melville School of Business at Kwantlen Polytechnic University. Debbie brings over 30 years of private and public sector experience to her role as Treasurer of the Gateway Theatre Society Board. She has been involved in the performing arts for many years through her volunteerism with the Arts Umbrella Dance Company and the West Coast Tap Dance Collective. Debbie and her husband live in Steveston and are parents to two grown children. In her free time, she enjoys travelling, languages, and spending time with the family dog, Martini.



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**Jennine Punzalan** is Legal Counsel at Pomerleau Construction. She is also President of the Federation of Asian-Canadian Lawyers, BC's largest equity-seeking bar association. In high school, Jennine was a theatre kid, with notable roles such as the Baker's Wife from Into The Woods and Maisie from The Boy Friend. She continues to be a theatre fanatic and indulges this interest by taking voice and dance classes and participating in Touchstone Theatre's annual Lawyer Show."

**Brendan Wing** is a technical consultant and project manager specializing in software development. Guided by a commitment to lifelong learning and a belief in technology's capacity to drive meaningful change, he consistently seeks opportunities that advance both innovation and personal growth. In addition to his professional work, Brendan serves on the board of the Lower Mainland Humane Society, contributing to the organization's mission of animal welfare and community engagement. Beyond his professional and volunteer commitments, he enjoys 90s R&B and hip-hop, live theatre, and the immersive storytelling of books, film, and video games.

**Neil Ma** is a CPA and a partner with Bousfield & Associates in Richmond. He has both public practice and industry backgrounds and is experienced in tax, audit, and all facets of public practice. He is a UBC alum with a BSc in Statistics and a Master of Management. Neil serves with pride in the Canadian Armed Forces as a reservist logistics officer. He is currently a second lieutenant and a platoon commander at 39 Service Battalion in Richmond. Neil is an appointed member of the Insurance Council of BC, where he sits on review committee and accreditation committee. Outside of work, Neil is involved in the communities and currently sits on board with the following not-for-profits: Hastings Sunrise Community Policing Centre as Treasurer, since Jun 2022; Society for Children and Youth of BC as Treasurer, since Dec 2022; and Richmond Gateway Theatre Society, since Oct 2023.