



Emerging Creative Leader Program – 2025/2026

Status:	Contract
Positions Available:	Assistant Choreographer; Assistant Musical Director
Compensation:	\$1500
Estimated Start Date:	October 20 th , 2025 (in consultation with mentor)

Overview of Program:

Gateway Theatre is launching a new program to address the gap in professional training and opportunities for those looking to grow in creative leadership positions of theatre-making, in particular for those interested in musicals and large scale works. These positions include Directors, Choreographers, and Music Directors, but as theatre continues to grow and change, other positions may be included as well. The program hopes to offer a more robust experience for upcoming creative leaders by involving them in the creative process of a production. This will be subject to the discretion of the artists involved but could include being part of conversations about design, attending production meetings and auditions, and being present and participating in the shaping of the production through rehearsals and tech.

Who Can Apply:

This program is intended for adult Non-Equity (CAEA/UBCP) individuals already exploring creative leadership in some form or another, looking to grow their experience working on musicals and largescale works.

Creative Mentors:

Choreographer – Nicol Spinola
Music Director – Sean Bayntun

Production:

Annie

Time Span:

The Artist will begin their participation upon signing of their contract, and will be present at rehearsals until opening.

Key Dates:

Pre-production: Present day until-November 6, 2025
Rehearsals begin: Thursday November 6, 2025



A STAGE FOR RICHMOND

Registered charity: #11911 8875 RR0001

Tech week: Tuesday, December 2 – Wednesday, December 10, 2025

Preview: Thursday December 11, 2025

Opening: Friday December 12, 2025

Assistant Choreographer:

Will support the Choreographer in carrying out their vision, which may or may not include:

- Observing rehearsals
- Attending tech rehearsals
- Administrative duties in rehearsal (i.e. taking notes),
- Assisting in rehearsals with teaching or cleaning existing choreography

Assistant Musical Director:

Will support the Musical Director in carrying out their vision, which may or may not include:

- Observing rehearsals (both band and staging)
- Administrative duties in rehearsal (i.e. taking notes),
- Acting as an outside ear for the musical director (listening for blend and tonality of singers)
- Attending technical rehearsals to assist with balance of instruments and actors.

Any scheduling conflicts with the production process are requested up front to ensure the experience is a proper match for all involved. While the participant is not expected to have full availability, they need to be able to be present in a robust manner through the process in order to maximize the mentorship outcomes.

Expectations of the role will be finalized in a meeting between Gateway Theatre, the participant, and the appropriate creative mentors. Roles and duties may change as the needs of the production and the strengths of the participants become clearer.

Gateway Theatre strives to be an equitable and inclusive workplace. We value an open and diverse community that fosters the inclusion of many different voices. We encourage applications from members of communities that have been marginalized based on sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, or status as an Indigenous person. Please note any required accommodations in your cover letter.

How to Apply:

Please send a resume as well as a cover letter stating:

1. Area of interest
2. Reasons for interest

3. How this position will support your future goals
4. Any conflicts with production process or schedule

Applications should be sent to Barbara Tomasic, Executive Artistic Director at btomasic@gatewaytheatre.com by September 28, 2025. We thank all applicants, but only those considered for an interview will be contacted.