



**RICHMOND GATEWAY THEATRE SOCIETY
ANNUAL GENERAL MEETING AGENDA
TUESDAY, 14 NOVEMBER 2023 @ 6:30 PM
GATEWAY THEATRE**

- 1.0 Call to Order**
- 2.0 Land Acknowledgment**
- 3.0 Proxies**
- 4.0 Approval of Agenda – Motion**
- 5.0 Adoption of Minutes of November 8, 2022 Annual General Meeting – Motion**
- 6.0 Leadership Reports**
- 7.0 Financial Reports**
 - 7.1 Presentation of Audited Financial Statements and Auditor’s Report – Motion
 - 7.2 Appointment of Auditors – Motion
- 8.0 Nominating Committee’s Report**
 - 8.1 Presentation of Nominating Committee Slate – Motion
- 9.0 New Business**
- 10.0 Closing Remarks**
- 11.0 Adjournment**



Summary of Motions

Item	Motion
3.0	Motion: That the agenda be approved.
4.0	Motion: To adopt the minutes of the November 8, 2022 Annual General Meeting as circulated.
7.1	Motion: That the audited financial statements of the Richmond Gateway Theatre Society as at June 30, 2023, and the auditor's report be adopted as presented to the Membership.
7.2	Motion: That the Bluefish Group be appointed as auditors for the Richmond Gateway Theatre Society for the 2023-2024 season.
8.1	Motion: To elect the slate of Jacqueline Ho, Kali McAndless, Debbie Musil, Neil Ma, Jennine Punzalan, and Brendan Wing to the Board of Directors.



**Richmond Gateway Theatre Society Board
2023 Nominating Committee Slate for Board Membership**

Jacqueline Ho has served on the board of directors of Richmond Gateway Theatre Society since 2017. She is a Chartered Professional Accountant (CPA, CGA), a Trust and Estate Practitioner (TEP), and the principal of Equity CPA Inc.

Jacqueline is passionate about giving back to the community and the accounting profession. Her involvements include volunteering at the Community Volunteer Income Tax Program (CVITP), City of Richmond events, Richmond Food Bank, Richmond Hospital Foundation, and so forth. Jacqueline is the recipient of 2015 CPABC Member Recognition Award for Service to the Profession and chaired the Richmond/South Delta Chapter for 3 years. Currently being the President of the Rotary Club of Richmond, Jacqueline actively participates in the local community programs and international humanitarian projects.

Serving on the Gateway board enables Jacqueline to leverage her experience and recognizes the importance of performing arts to the community. Outside of work, Jacqueline enjoys playing badminton, hiking, and attending live theatre performances.

Neil Ma is a CPA and a partner with Bousfield & Associates in Richmond. He has a public practice and industry background and is experienced in tax, audit, and all facets of public practice. He is a UBC alum with a BSc in Statistics and a Master of Management. Outside of work, Neil is actively involved in the community and sits on the boards of the Hasting Sunrise Community Policing Centre, the Society for Children and Youth of British Columbia, and the Phoenix Vocal and Performing Society.

Kali McAndless is a Marketing Designer specializing in marketing communications and content creation. Kali has a Bachelor's degree in Graphic Design for Marketing from Kwantlen Polytechnic University. Her volunteer work includes choreographer, performer and dance instructor for the New York Children's Aid Society as well as a 2010 Vancouver Olympic Committee performer.



Kali has a long association with Gateway Theatre, having been an Academy student for many years. This led her to volunteer for a variety of Gateway Theatre events, and acting as a fundraising assistant. She joined the Board in 2019, and has served on Gateway's Revenue Development committee and Gateway's Panel for the new rebrand.

Debbie Musil, FCPA, FCMA, is an instructor at the Melville School of Business at Kwantlen Polytechnic University. Debbie brings over 30 years of private and public sector financial and treasury experience to her role as a board member of the Gateway Theatre Society Board. Appointed to the board in December of 2019, she currently serves as Treasurer. Debbie has been involved in the performing arts for many years through her volunteerism with the Arts Umbrella Dance Company and the West Coast Tap Dance Collective. She is passionate about making the performing arts accessible to the general public and the Richmond community.

Jennine Punzalan is Jennine Punzalan is a second-year litigation associate at Bennett Jones LLP, where she specializes in commercial disputes and construction law. She is also a Board Director and Mentorship Committee Co-Chair of the Federation of Asian-Canadian Lawyers (BC Branch), where she runs BC's largest legal mentorship program. Jennine attended law school at UBC and Dalhousie, and clerked at the Federal Court in Ottawa.

In high school, Jennine was a theatre kid, with notable roles such as the Baker's Wife from *Into The Woods* and Maisie from *The Boy Friend*. She continues to be a theatre fanatic and indulges this interest by attending voice and dance classes, and participating in Touchstone Theatre's annual Lawyer Show.

Brendan Wing is a technical consultant and project manager who has distinguished himself by specializing in developing expansive web portals, e-commerce sites, and mobile applications. Guided by his passion for lifelong learning and his belief in technology's positive transformative potential, he continually embraces new challenges that foster his personal and professional development. Beyond the tech realm, Brendan also serves as a board member for the Lower Mainland Humane Society. His diverse interests include 90s R&B and hip-hop, live theatre, and the immersive worlds of books, movies, and video games. Amid life's hustle and bustle, he cherishes the simple pleasures of time spent with family, friends, and his rescue dog, Noah.